

Hampton Falls School District

Thursday, December 14, 2017 at 5:00 p.m.

School Board Budget Work Session will go into recess at approximately 5:55 p.m. to conduct the Regular Meeting scheduled for 6:00 p.m.

Following the adjournment of the Regular Meeting, this Budget Work Session will reconvene.

Lincoln Akerman School – Library

8 Exeter Road, Hampton Falls

www.sau21.org

School Board Members present:

Mark Lane; Chair, Pamela Miller, and John Bailly.

Greg Parish; Vice-chair, arrived at the meeting at 5:35 p.m.

Greg Marrow arrived at the meeting at 5:53 p.m.

Administration present:

Dr. Robert Sullivan, Superintendent, Dr. Ronna Cadarette, Assistant Superintendent, Matt Ferreira; Business Administrator, and Mark Deblois; Principal.

Mark Lane called the budget work session to **order** at 5:12 p.m.

2. 2018-2019 Budget Work Session

The Board reviewed the proposed 2018-2019 budget line by line.

Page 33 – 3140060-324 Speakers \$1,500

The Board agreed to reduce 3140060-324 Speakers to \$750.

The Board agreed to inquire if the PTA could assist with sponsoring guest speakers.

Page 36 – 3140060-739 Equipment \$5,600

Mark Deblois agreed to inquire with Chris Lemerise if field hockey nets can be held off until next year.

Page 46 3221009 Improvement of Instruction

Page 47 – 3221009-125 Salary – Curriculum/Prof Dev \$11,250

The Board agreed with 3221009-125 Salary – Curriculum/Prof Dev \$11,250

Page 48 – 3221009-240 Tuition Reimbursement \$5,500

The Board agreed with 3221009-240 Tuition Reimbursement \$5,500

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Page 49 – 3221009-321 Testing \$2,800

The Board agreed with 3221009-321 Testing \$2,800

Page 50 – 3221009-322 Workshops/Seminars \$6,500

The Board agreed with 3221009-322 Workshops/Seminars \$6,500

Page 51 – 3221009-329 In-Service Training \$1,000

The Board agreed with 3221009-329 In-Service Training \$1,000

Page 52 – 3221009-336 Professional Development – SESPA \$1,750

The Board agreed with 3221009-336 Professional Development – SESPA \$1,750

Page 53- 3221009-580 Travel Reimbursement \$1,750

The Board agreed with 3221009-580 Travel Reimbursement \$1,750

Page 54 – 3221009-641 Books/Print Media \$200

The Board agreed with 3221009-641 Books/Print Media \$200

The Board agreed with 3221009 Improvement of Instruction Total Function \$30,750

Page 55 3222042 Educational Media

Page 56 – 3222042-103 Salaries – Certified Staff \$70,825

The Board agreed with 3222042-103 Salaries – Certified Staff \$70,825

Page 57 – 3222042-430 Repair/Maintain AV Equipment \$200

The Board agreed with 3222042-430 Repair/Maintain AV Equipment \$200

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Page 58 – 3222042-610 Supplies \$3,500

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This line item includes maker space materials.

The Board agreed with 3222042-610 Supplies \$3,500

Page 59 – 3222042-611 Supplies – AV/Media \$500

The Board agreed with 3222042-611 Supplies – AV/Media \$500

Page 60 – 3222042-641 Books/Print Media \$8,115

The Board agreed with 3222042-641 Books/Print Media \$8,115

The Board agreed with 3222042 Educational Media Total Function for \$83,140

Page 61 3222522 Technology

Page 62 – 3222522-109 Salaries/Technology \$81,577

The Board agreed with 3222522-109 Salaries/Technology \$81,577

This line item includes longevity and a SEA salary increase.

Page 63 – 3222522-431 Repair/Maintain Computers \$2,800

The Board agreed with 3222522-431 Repair/Maintain Computers \$2,800

Page 64- 3222522-612 Supplies – Computer \$1,200

The Board agreed with 3222522-612 Supplies – Computer \$1,200

Page 65 – 3222522-643 Information Access Fees \$5,364

The Board agreed with 3222522-643 Information Access Fees \$5,364

This line item includes a band with upgrade

Page 66- 67 – 3222522-644 Software License/Support \$28,208

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This line item is increased due to a Lexia cost increase, and IXL Math – this includes an increase with the number of grades that will be using IXL Math.

Greg Marrow arrived at the meeting at 5:53 p.m.

Page 68 – 3222522-650 Software \$350

The Board agreed with 3222522-650 Software \$350

Page 69– 3222522-734 New Technology Equipment \$15,500

The Board agreed with 3222522-734 New Technology Equipment \$15,500

The Board agreed with 61 3222522 Technology Total Function for \$134,999

Mark Lane recessed the Budget Work Session at 6:02 to attend the Public-School Board Meeting.

Mark Lane reconvened the Budget Work Session at 8:09 p.m.

Page 70 – 3231000 Board of Education

Page 71- 3231000-117 SAU Services – District Officers \$18,061

The Board agreed with 3231000-117 SAU Services – District Officers \$18,061

Page 72 – 3231000-333 Legal – \$15,000

The Board agreed to reduce 3231000-333 Legal to \$10,000

Page 73 – 3231000-334 Audit – \$7,900

The Board agreed with 3231000-334 Audit – \$7,900

Page 74 – 3231000-335 Annual Meeting – \$1,900

The Board agreed with 3231000-335 Annual Meeting – \$1,900

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Page 75 – 3231000-534 Postage – \$800

The Board agreed with 3231000-534 Postage – \$800

Page 76 – 3231000-540 Advertising – \$500

The Board agreed with 3231000-540 Advertising – \$500

Page 77 – 3231000-580 Travel Reimbursement – \$1

The Board agreed with 3231000-580 Travel Reimbursement – \$1

Page 78 – 3231000-810 Dues and Fees – \$3,082

The Board agreed with 3231000-810 Dues and Fees – \$3,082

Page 79 – 3231000-890 Other Expenses – \$2,500

The Board agreed with 3231000-890 Other Expenses – \$2,500

This line item is for the bond marketing, and communication pamphlets.

The Board agreed with 3231000 Board of Education Total Function for \$44,744.

Page 80 – 3232000 SAU Services

Page 81 – 3232000-311 SAU Services – \$114,005

The Board agreed with 3232000-311 SAU Services function for \$114,005

Page 82 – 3241031 School Administration

Page 83 – 3241031-101 Salary – Administration – \$111,028

The Board agreed with 3241031-101 Salary – Administration – \$111,028

Page 84 – 3241031-110 Salary – Clerical – \$47,246

The Board agreed with 3241031-110 Salary – Clerical – \$47,246

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Page 85 – 3241031-531 Telephone – \$2,280

The Board agreed with 3241031-531 Telephone – \$2,280

Page 86 – 3241031-534 Postage – \$1,000

The Board agreed with 3241031-534 Postage – \$1,000

Page 87 – 3241031-610 Supplies – \$2,500

The Board agreed with 3241031-610 Supplies – \$2,500

Page 88 – 3241031-810 Dues and Fees – \$750

The Board agreed with 3241031-810 Dues and Fees – \$750

The Board agreed with 3241031 School Administration Total Function for \$164,804

Page 89 – 3262026 Buildings

Page 90 – 3262026-102 Salary/Manager – \$66,864

The Board agreed with 3262026-102 Salary/Manager – \$66,864

Page 91 – 3262026-111 Salaries – Custodians – \$80,696

The Board agreed with 3262026-111 Salaries – Custodians – \$80,696

Page 92 – 3262026-128 Salaries – Substitutes – \$2,400

The Board agreed with 3262026-128 Salaries – Substitutes – \$2,400

Page 93 – 3262026-130 Salaries – Overtime – \$1,500

The Board agreed with 3262026-130 Salaries – Overtime – \$1,500

Page 94 – 3262026-340 Consultants – \$15,000

The Board agreed with 3262026-340 Consultants – \$15,000

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Page 95 – 3262026-421 Trash Removal – \$860

The Board agreed with 3262026-421 Trash Removal – \$860

Page 96 – 3262026-425 Pest Control – \$250

The Board agreed with 3262026-425 Pest Control – \$250

Page 97 – 3262026-426 Fire Extinguisher – \$2,500

The Board agreed with 3262026-426 Fire Extinguisher – \$2,500

Page 98 – 3262026-432 Repair/Maintenance/Service – \$75,000

The Board agreed to decrease 3262026-432 Repair/Maintenance/Service – \$70,000

This line item is for any maintenance repairs that come up.

Page 99 – 3262026-520 Insurance – \$13,425

The Board agreed with 3262026-520 Insurance – \$13,425

Page 100 – 3262026-610 Supplies – \$16,500

The Board agreed with 3262026-610 Supplies – \$16,500

Page 101 – 3262026-622 Electricity – \$48,012

Matt Ferreira will verify the cost for the Flashing Solar panels on the school light to determine if this might be a maintenance line item.

Page 102 – 3262026-624 Heating Fuels – \$26,200

The Board agreed with 3262026-624 Heating Fuels – \$26,200

Page 103 was discussed on during the Budget Work Session on November 20, 2017

Page 103 – 3262026-720 Renovations – \$400,000 (Out of Order)

The intent of this line item is for the design fee of \$325,000 and the winter conditions. The difference between the Default Budget, and the proposed Budget is \$400,000.

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The New Addition/Renovation Warrant Article will state \$4,064,377, with \$64,846 for the first-year interest payment.

Matt Ferreira agreed to inquire with Marc Lahoullier, Senior Project Manager of Tritan about what makes up the figures for a new cafeteria, gymnasium. and an itemized science room.

Page 104 – 3262026-733 Furniture – \$5,000

The Board agreed with 3262026-733 Furniture – \$5,000

Page 105 – 3262026-739 Equipment – \$4,724

The Board agreed with 3262026-739 Equipment – \$4,724

Page 106 – 3262026-896 Training – \$200

The Board agreed with 3262026-896 Training – \$200

The Board agreed with 3262026 Buildings Total Function for \$754,131

Page 107 – 3263026 Grounds

Page 108 – 3263026-422 Snow Removal – \$16,000

The Board agreed with 3263026-422 Snow Removal – \$16,000

Page 109 – 3263026-424 Lawn Mowing/Care – \$8,000

Matt Ferreira agreed to check the contract for grass seeding.

The Board agreed with 3263026-424 Lawn Mowing/Care – \$8,000

Page 110 – 3263026-433 Grounds Repair – \$12,625

This line item includes an Increase to re-stripe the parking lot.

The Board agreed with 3263026-433 Grounds Repair – \$12,625

The Board agreed with 3263026-433 Grounds Repair Total Function for \$36,265

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Page 111 – 450026 Relocatable Buildings

Page 112 – 3450026-722 Relocatable Bldg. Install \$14,500

The Board agreed with 3450026-722 Relocatable Bldg. Install \$14,500

Page 113 – 3450026-723 Relocatable Bldg. Lease \$24,900

The Board agreed with 3450026-723 Relocatable Bldg. Lease \$24,900

The Board agreed with 450026 Relocatable Buildings Total Function for \$39,400

Page 114 – 32720 Transportation

Page 115 – 3272109-515 Transportation – Contract – \$216,868

Matt Ferreira informed that this is the final year of the contract. A new process will begin for a new 2020 school year contract. Challenges to anticipate are lack of bus drivers, and increased costs.

The Board agreed with 3272109-515 Transportation – Contract – \$216,868

Page 116 – 3272212-516 Transportation – Spec Needs – \$21,000

The Board agreed with 3272212-516 Transportation – Spec Needs – \$21,000

Page 117 – 3272460-517 Transportation – Athletics – \$5,500

The Board agreed with 3272460-517 Transportation – Athletics – \$5,500

Page 118 – 3272509-518 Transportation –Field Trips – \$12,422

The Board agreed with 3272509-518 Transportation –Field Trips – \$12,422

Page 119 – 3272509-519 Transportation – Other – \$10,000

The Board agreed to decrease 3272509-519 Transportation – Other to \$8,000

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The Board agreed with 32720 Transportation Total Function for \$263,790

Page 120 – 3511000 Debt Service

Page 121 – 3511000-910 Principal Payment – \$65,000

The Board agreed with 3511000-910 Principal Payment – \$65,000

Page 122 – 3512100-830 Interest Payment – \$23,703

The Board agreed with 3512100-830 Interest Payment – \$23,703

The Board agreed with 3511000 Debt Service Total Function for \$88,703

Page 123 – 3290000 Employee Benefits

Page 124-126 – 3290000-211 Health Insurance – \$669,557

The Board agreed with 3290000-211 Health Insurance – \$669,557

Page 127 – 3290000-212 Dental Insurance – \$23,711

The Board agreed with 3290000-212 Dental Insurance – \$23,711

Matt Ferreira informed of a Guaranteed Maximum Rate of 2.3% for the premiums.

Page 128 – 3290000-213 Life Insurance – \$3,994

The Board agreed with 3290000-213 Life Insurance – \$3,994

Page 129 – 3290000-214 L.T.D. Insurance – \$11,820

The Board agreed with 3290000-214 L.T.D. Insurance – \$11,820

Page 130 – 3290000-220 FICA – \$253,650

The Board agreed with 3290000-220 FICA – \$253,650

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Page 131 – 3290000-230 Retirement – \$486,458

This line item is based on contractual numbers.

Matt Ferreira will verify the default number.

The Board agreed with 3290000-230 Retirement – \$486,458

Page 132 – 3290000-250 Unemployment Insurance – \$500

The Board agreed with 3290000-250 Unemployment Insurance – \$500

Page 133 – 3290000-260 Workers Compensation – \$15,145

The Board agreed with 3290000-260 Workers Compensation – \$15,145

Page 134 – 3290000-810 Dues and Fees – \$362

The Board agreed with 3290000-810 Dues and Fees – \$362

The Board agreed with 3290000 Employee Benefits Total Function for \$1,465,197

Page 135 – 3522100 Interfund Transfer

Page 136 – 3522100-931 Transfer to Food Service – \$15,000

The Board agreed with 3522100-931 Transfer to Food Service – \$15,000

The Board agreed with 3522100 Interfund Transfer Total Function \$15,000

Matt Ferreira informed that the General Fund Total will be forthcoming.

Page 137 – 3312030 Food Service

Page 138 – 3312030-102 Salary – Directors/MGRS – \$44,900

The Board agreed with 3312030-102 Salary – Directors/MGRS – \$44,900

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Page 139 – 3312030-112 Salaries – Workers - \$44,984

The Board agreed with 3312030-112 Salaries – Workers - \$44,984

Page 140 – 3312030-128 Salaries – Substitutes - \$1

The Board agreed with 3312030-128 Salaries – Substitutes - \$1

Page 141 – 3312030-432 Repair/Maintenance Service - \$1,750

The Board agreed with 3312030-432 Repair/Maintenance Service - \$1,750

Page 142 – 3312030-614 Supplies – Non- Food \$3,000

The Board agreed with 3312030-614 Supplies – Non- Food \$3,000

Page 143 – 3312030-630 Supplies – Milk/Food \$45,000

The Board agreed with 3312030

Page 144 – 3312030-631 Supplies – USDA Commodities \$6,000

The Board agreed with 3312030-631 Supplies – USDA Commodities \$6,000

Page 145 – 3312030-739 Equipment - \$2,500

The Board agreed with 3312030-739 Equipment - \$2,500

Page 146 – 3312030-890 Other Expenses \$2,000

The Board agreed with 3312030-890 Other Expenses \$2,000

The Board agreed with 3312030 Food Service Total Function for \$150,225

Total Proposed Operating Budget

Matt Ferreira informed that the Total Proposed Operating Budget number will be forthcoming.

Bond Addition/Renovation Bond \$4,064,377

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The Board agreed with the proposed Bond Addition/Renovation Bond for \$4,064,377.

Warrant Articles

✚ Bond Article – Building Addition/Renovation \$4,064,377

The Board agreed with the proposed Bond Article – Building Addition/Renovation \$4,064,377

✚ SESPA Negotiations - \$14,008

The Board agreed with the proposed SESPA Negotiations for \$14,008

✚ Expendable Trust Funds – (From Unreserved Fund Balance)

- Special Education Expendable Trust - \$25,000
- Building Maintenance Expendable Trust - \$25,000

The Board agreed with the proposed Special Education Expendable Trust - \$25,000, and the Building Maintenance Expendable Trust - \$25,000.

Motion: Pamela Miller moved to close the Budget Work Session at 9:23 p.m. Second: John Bailly. Motion passed 5-0-0.

Submitted by Maureen Hastings, Recording Secretary (Approved January 11, 2018)