

North Hampton School District

**School Board Meeting Minutes
North Hampton School – Music Room
201 Atlantic Avenue, North Hampton
Thursday, October 19, 2017 at 7:00 p.m.
www.sau21.org.**

- School Board members: James Sununu; Chair, Cindy Burke; Vice-Chair; Tamara Le, Thomas von Jess, and Gregg Duffy.
- Administration: Dr. Robert Sullivan: Superintendent, Matt Ferreira; Business Administrator, Dr. Erik Anderson; Principal, and Tracy Griffenhagen; Assistant Principal/Director of Special Services.
- Other: Henry Marsh; NH State Representative, and Winnacunnet High School Board Chair.
- Absent: Dr. Ronna Cadarette; Assistant Superintendent.

This meeting can be viewed on Channel 22

At 7:00 p.m., James Sununu called the School Board meeting to **order**.

2. Approval of Minutes

Motion: Thomas von Jess moved to approve the September 21, 2017 Public minutes, and Non-Public minutes as amended. Second: Cindy Burke. Motion passed 4-0-1. (Abstained: Tamara Le).

Page 1- 3. Correspondence/Commendations. Rewrite the second Commendation to read: The NHPIE (Hew Hampshire Partners in Education) awarded to North Hampton School the Blue-Ribbon Award for PAL (People Active in Learning) involvement with volunteering.

Page 2- 6. Continuing Business a. Board Goals i. Web Site Design - Add the following statement. Matt Ferreira informed that there would most likely be funds available for the project.

Motion: Thomas von Jess moved to approve the October 12, 2017 Work Session as approved. Second: Cindy Burke. Motion passed 5-0-0.

3. Correspondence/Commendations

Commendations for:

Ms. Linda Schmidt for bringing John David Anderson, Author to North Hampton School and to acknowledge PAL for supporting this event.

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Deb Vasconcellos for bringing Katie Greer, Consultant to North Hampton School on October 18th.

Patrick Guidi as our long-term substitute position for the physical education and health classes.

PAL and the Greenhouse Stewards. A Celebration of Volunteers event by the NHPIE will be attended by Rachel Robie, MaryAnn von Jess, and Dr. Anderson who are representing PAL and the Greenhouse Stewards.

Matt Ferreira and Nancy Tuttle for their support during the budget meetings.

Matt Ferreira for helping with SESPAs negotiations, and the superintendent search.

4. Questions / Comments from Those in Attendance

Mr. John Savastano announced that a video Club will be established here at the school. Some of the things that will be taught are production, post production, streaming events and live events.

5. Education Update

b. 6th Grade Merrowvista Camp

The sixth-grade class presented a video of Merrowvista 2017, and expressed appreciation for the opportunity to attend Merrowvista Camp.

a. School Council

Dr. Anderson expressed appreciation to the teachers and Task Force Committee, and informed that the parent portal program is working where parents can review their child's progress.

A brief discussion was held regarding the report card grading scale, what is the definition of number and letter grades? This discussion is still in the early stages and had been shared with parents in early October through the Thursday Message and can be resent again.

Dr. Anderson informed that a Parent Informational Night will be organized in mid-November.

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6. Continuing Business

a. Board Goals

Cindy Burke informed that the Communication Team met and established their priority issues, which will be narrowed down at the next meeting. More information for the website will be forthcoming.

Thomas von Jess informed that the OC is gathering measures for the superintendent search, and will also incorporate the focus groups feedback to build a profile of what we want for a superintendent.

b. Superintendent's Search – Update

Matt Ferreira informed that Dr. Kenneth DeBenedictis: NESDEC Search Consultant, will be conducting focus groups to gather constituent group views on what they perceive as school district priorities, and to help to develop the characteristics and skills needed to serve the SAU 21.

- ❖ Faculty and Staff members will meet on Monday, October 23, 2017 at 3:30 p.m. in the Winnacunnet Lecture Hall.
- ❖ Town Officials will meet Monday, October 23, 2017 at 7:00 p.m. in the Winnacunnet Lecture Hall.
- ❖ Administration and SAU Staff members will meet Wednesday, October 25, 2017 at 4:00 p.m. in the Winnacunnet Lecture Hall.
- ❖ Parents and Community members will meet Wednesday, October 25, 2017 at 7:00 p.m. in the Winnacunnet Lecture Hall.

The next Joint Board meeting is scheduled for Thursday, November 2nd at 7:00 p.m., to discuss the Superintendent Search process.

c. 2018-2019 Budget Review

Matt Ferreira reviewed the 2017 NESDEC enrollment projection results.

Dr. Anderson recommended three Kindergarten classes.

Motion: James Sununu moved to adjust the number of classroom teachers from 21 to 22.
Second: Thomas von Jess. Motion passed 5-0-0.

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Motion: Tamara Le moved to offer \$15,000 retirement incentives for this school year.
Second: Thomas von Jess. Motion passed 5-0-0.

Motion: James Sununu moved to approve a preliminary bottom line budget for \$8,750,053. Second: Cindy Burke. Motion passed 4-1-0. (Tamara Le opposed).

7. New Business

8. Written Reports

a. Superintendent

Dr. Sullivan provided and reviewed a written report, and expressed a welcome to Mrs. Kimberly Conley, the SAU #21 new Human Resources Manager and, to Mrs. Erin Milbury as the new Seabrook Middle School Principal.

b. Assistant Superintendent - Dr. Cadarette provided a written report.

c. Administration Report - Dr. Erik Anderson and Tracey Griffenhagen provided and discussed a written report.

d. Financial Report - Matt Ferreira briefly reviewed the FY2017-18 expense report.

i. Revenue Update

Matt Ferreira reviewed the North Hampton Revenue Report as of September 30, 2017.

ii. Student Activities Funds

Matt Ferreira discussed the North Hampton Student Activity Account 2017-2018 Quarterly Report for July – September 2017.

e. BUDCOM James Sununu informed that budget books will be delivered to the North Hampton Budget Committee. The first meeting is November 6th.

f. Facilities The Board reviewed the written facilities report by John Gamache; Facilities Manager.

g. School Nutrition

The Board reviewed a YTD Department Overview 2017/2018 School Year and YTD Department Overview 2013-2014 Year provided by Paula Fields, Director.

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h. Town CIP Committee

James Sununu informed that the CIP Committee will not meet again this year.

i. Winnacunnet Update

Dr. Sullivan informed that Boys and Girls Alpine Skiing, Boys and Girls Nordic Skiing, Coed Bowling, Girls Ice Hockey and Boys Volleyball have been added to the Winnacunnet sports programs.

Henry Marsh added that the NH Supreme Court held Sessions at Winnacunnet High School for students to observe real court procedures, and Chef Ed Comeau; School Nutrition Director has joined the Winnacunnet School Nutrition Program.

9. Personnel

a. School Nutrition Staffing

Motion: Cindy Burke moved to hire one additional service worker for \$5,176. Second: Thomas von Jess. Motion passed 5-0-0.

10. Policy

a. First Read – JICI Weapons on School Property

The Board reviewed JICI Weapons on School Property for First Read.

11. Signing of the Manifests – The Board members present signed the manifest.

12. Next Meeting Date - Thursday, November 16, 2017 at 7:00 p.m. – Regular Meeting

Motion: Cindy Burke motioned to enter non-public session under RSA 91-A: 3 II (c) at 8:27 p.m. Second: Thomas von Jess. Roll call vote: James Sununu says yes, Cindy Burke says yes, Thomas von Jess says yes, Gregg Duffy says yes, and Tamara Le. Motion passed 5-0-0.

Submitted by Maureen Hastings, Recording Secretary (Approved November 16,2017)