

North Hampton School District
School Board Meeting Minutes
Thursday, November 16, 2017 @ 7:00 p.m.
North Hampton School - Music Room
201 Atlantic Avenue, North Hampton
www.sau21.org

Approved by the Board – December 21, 2017

School Board members: James Sununu; Chair, Cindy Burke; Vice-Chair; Tamara Le, Thomas von Jess, and Gregg Duffy.

Administration: Dr. Ronna Cadarette; Assistant Superintendent, Nancy Tuttle; Finance Manager, Dr. Erik Anderson; Principal, and Tracy Griffenhagen; Assistant Principal/Director of Special Services.

Dr. Robert Sullivan: Superintendent arrived at 8:32 p.m.

Matt Ferreira; Business Administrator arrived at 8:56 p.m.

Other Speakers: Kindergarten Team: Anna Spalding, Leah Crohn, and Ellen Pongrace

This meeting can be viewed on Channel 22

The North Hampton School Board meeting was **called to order** by James Sununu at 7:02 p.m.

2. Approval of Minutes

Motion: Cindy Burke moved to approve the October 17, 2017 Work Session minutes as written. Second: Tamara Le. **Motion passed 5-0.**

Motion: Cindy Burke moved to approve the October 19, 2017 Public minutes as amended. Second: Tamara Le. **Motion passed 5-0.**

Amendments:

Header – correct the date to read **Thursday**, October 19, 2017

Page 2, paragraph 4 – correct the spelling of Rachel **Robie**

Motion: Cindy Burke moved to approve the October 19, 2017 Non-Public and Continued minutes as written. Second: Tamara Le. **Motion passed 5-0.**

3. Correspondence/Commendations

Dr. Anderson made commendations to the following:

- A) The Student government and their advisors for Red Ribbon Day and the Veterans Day Assembly.
- B) Marsha Zavez, Dan Singer, and the students for the Talent Show held at Winnacunnet High School on November 3, 2017.
- C) School Nutrition Director Paula Field and her staff for the Food & Wellness Day.

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D) The Kindergarten Team for the presentation they will be showing to the Board.

4. **Questions / Comments from Those in Attendance** – There were no comments.
5. **Education Update** - The Kindergarten Team gave a presentation to the Board on “Seesaw”. Seesaw is a multimedia platform that documents the daily activities and progress of the students through photos, videos, audio, and messaging to the parents. It has gained popularity with the parents as it allows them to be more aware and involved with the learning that takes place with their students in the classroom. The program is currently in use in Kindergarten and being piloted in one grade 1 classroom. It offers interactive communication and has the potential to “grow” with the student through higher grade levels. It also compliments the competency model for student growth adopted by North Hampton School. This will serve as the parent portal for Kindergarten.
 - a. **School Council** - Tracy Griffenhagen reported that the task force is looking into Professional Development (PD) days for Science and Project Lead the Way, the K-4 Social Emotional Learning group visited New Franklin School to view “Open Circle”, and adjustments are being made to the structure of report cards and a timeline for completion. Also reported that the PD committee is currently determining the types of Professional Learning that are needed. Dates will be scheduled in the future.
6. **Continuing Business**
 - a. **Board Goals** - Five sub-committees have been formed to do the following: building a web presence, create a big event to build community, Parent Orientation Program, creating a welcoming entrance to the school building, promote positive public relations.

The web presence will include a website and a Facebook page. Creating a Social Media policy and/or procedures were discussed. Information will be brought back to the board for further discussion at the December meeting.
 - b. **Superintendent Search – Update** - A memo was included in the packet. The Screening Committee is planning to recommend candidates to the Joint Board at the December 18th meeting.
 - c. **Natural Gas – Update** - A memo was included in the packet. Nancy Tuttle informed the Board that the administration is recommending to have someone oversee the project. RFQ’s will be sent out to vendors this week with bids due on December 17th in order to move forward with the Warrant Article.
7. **New Business**
 - a. **District Goal** - Dr. Cadarette shared the District Goal with the Board and the work that has gone into developing and aligning the goal with each school district. The goal has been approved and is available on MLP to assist teachers with their goals.

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b. 2018-2019 Budget Review - Nancy Tuttle addressed the Board regarding adjustments to the 2018-2019 budget as a result of an increase in the Sped Transportation account due to an unanticipated out of district placement and a decrease in the SAU Assessment.

Motion: James Sununu moved to approve the adjusted 2018-2019 budget amount of \$8,765,643. Cindy Burke seconded the motion. Motion passed: 5-0.

Additional information was included regarding Budget pages 36 (Equipment), 47 (Software), and 79 (Software). This information is provided in response to questions from the BudCom relative to the default budget.

c. 2018-2019 Warrant Articles - Discussion regarding the gym wall replacement the board agreed to move the project to the 2019-2020 Budget.

Motion: James Sununu made a motion to approve a Warrant Article to raise and appropriate \$27,500 for Long Term Maintenance for security camera installation and to replace the library and music room carpet. Cindy Burke seconded the motion. **Motion passed: 5-0.**

Motion: James Sununu made a motion to approve a Warrant Article to raise and appropriate \$225,000 for the Natural Gas Conversion project. Tamara Le seconded the motion. **Motion passed: 5-0.**

Motion: James Sununu made a motion to approve a Warrant Article to raise and appropriate \$75,000 for the SPED Expendable Trust. Cindy Burke seconded the motion. **Motion passed: 5-0.**

Motion: James Sununu made a motion to approve a Warrant Article from the Unreserved Fund Balance for the SPED Expendable Trust in the amount of \$75,000. Cindy Burke seconded the motion. **Motion passed: 5-0.**

Motion: James Sununu made a motion to approve a Warrant Article from the Unreserved Fund Balance for the Building Maintenance Expendable Trust Fund in the amount of \$25,000. Cindy Burke seconded the motion. **Motion passed: 5-0.**

I. Retirement Benefit Offer – deferred to non-public

d. SESPAC Contract Update – deferred to non-meeting

8. Written Reports (out-of-order)

b. Assistant Superintendent - Dr. Cadarette; Assistant Superintendent reviewed her written report. Commissioner Edelblut's visit has been rescheduled to December due to the severe weather and school cancellations on October 30th. A glossary of competency-based terms was also provided.

Dr. Sullivan arrived at the meeting at 8:32 p.m.

c. Administrative Report - Dr. Erik Anderson reviewed the written report and provided a presentation to the Board on the school performance for SBAC and NECAP results for the past three years. NHS does considerably well in comparison to state-wide results.

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- d. **Financial Report** - The Financial Report was included in the packet.
- e. **BUDCOM** - James Sununu reported that BudCom met last week and a second review of the budget is scheduled for December 4, 2017.
- f. **Facilities** - A report from John Gamache; Facilities Manager, was included in the packet
- g. **School Nutrition** - A report from Paula Field, School Nutrition Director was included in the packet.
- h. **Town CIP Committee** - nothing to report
- i. **Winnacunnet Update** - It was reported that the WHS football team is playing for the state championship against Pinkerton on Saturday night at 6:00 p.m. at UNH.
- a. **Superintendent's Report** - Dr. Sullivan distributed his report. An excerpt from "How Smartphones Hijack Our Minds" by Nicholas Carr was included.

It was noted that a film that was shown for public viewing at WHS and sponsored by LAS PTO called "ScreenAgers". It is a documentary about the challenges of teens and their parents and digital media in today's world. Gregg Duffy recommended it and considered it highly enlightening.

9. **Personnel** – Deferred to Non-Public Session.

10. Policy

- a. **Second Read & Approval – JICI – Weapons on School Property** - Dr. Sullivan distributed a response from NHSBA Attorney Will Phillips addressing the questions the Board had at the first read. The Board tabled the approval pending further revisions. The NHSBA will be consulted regarding the revisions.

Matt Ferreira arrived at the meeting at 8:56 p.m.

11. **Signing of the Manifests** – The Board members present signed the manifest.

12. Next Meeting Date and Agenda Items:

Wednesday, December 20, 2017 at 8:00 a.m. – Gas Line Proposals/Presentations at SAU Office

Thursday, December 21, 2017 at 7:00 p.m. - Regular Meeting

Motion: Cindy Burke motioned to enter non-public session under RSA 91-A: 3 II (c) at 8:58 p.m. Second by Gregg Duffy. Roll call vote: James Sununu says yes, Cindy Burke says yes, Tamara Le says yes, Thomas von Jess says yes, and Gregg Duffy says yes. **Motion passed 5-0.**

Respectfully submitted,

Rhonda Evans,
Secretary to the Superintendent