

North Hampton School District

**School Board Meeting Minutes
North Hampton School – Music Room
201 Atlantic Avenue, North Hampton
Tuesday, April 17, 2018 at 7:00 p.m.
www.sau21.org.**

School Board members present: James Sununu, Cindy Burke, Gregg Duffy, Thomas von Jess, and Erin Stanton.

Administration present: Dr. Robert Sullivan: Superintendent, Dr. Ronna Cadarette; Assistant Superintendent, Dr. Erik Anderson; Principal, and Tracy Griffenhagen; Assistant Principal/Director of Special Services.

Absent: Matt Ferreira; Business Administrator.

At 7:00 p.m., James Sununu called the North Hampton School Board Meeting to **order**

2. Approval of Minutes

Motion: Cindy Burke moved to approve the March 20, 2018 Public and Non-Public minutes as amended. Second: Gregg Duffy. Motion passed 5-0-0.

Amendments: Page 3 – 4. Questions/Comments change Mary to Mira, and Page 3 Correspondence/Commendations – Correct Coach Guidi, Page 5-a. Superintendent – add Dr. Sullivan.

3. Correspondence/Commendations

- ❖ Commendations to each student who participated with music performance.
- ❖ Commendations to parent volunteer Ms. Kuselias.

4. Questions / Comments from Those in Attendance

- a. Joe Manzi, North Hampton Recreation Director formally introduced himself to the Board and School Community.
- ❖ Stacy Whittier, Sarah Maloney, Ann Ambrogi, and Ralph George expressed ideas and questions about the overnight trips.
 - ❖ Anna Spalding commended students through the Good Deeds Club who raised funds with an Animal Awesomeness Event for endangered animals.
 - ❖ Ralph George inquired about giving parent more timely notification for meeting changes.

5. Education Update

- a. **School Council**

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Dr. Anderson informed that the Leadership Council discussed report cards, shared governance, culture and climate facilitators, state assessments are coming up after Spring vacation, upcoming professional development day, to discuss the school improvement plan, open-circle - which is part of a socio-emotional learning program, and a potential staff survey. More information will be available as these topics progress.

b. Report Card Updates – No discussion.

c. Background Checks

Dr. Sullivan discussed that due to New Hampshire state law RSA 189:13a parent/guardians, community member volunteers, interns, and contractor volunteers are required to have background checks. A sample letter explaining this information was reviewed.

Dr. Anderson agreed to send an additional email, and to place information on the web-site notifying parents and volunteers about background checks, and to inquire with Nancy Tuttle; Finance Manager about fee reimbursement procedures.

6. Continuing Business

a. Board Goals

The Board discussed that it would be beneficial to have a professional facilitator to work with the school community to improve the culture and climate.

b. Web Design

Motion: Thomas von Jess motioned to award the website design contract to Campus Suite for \$13,030 for a 3-year total Website Investment. Second: Cindy Burke. Motion passed 5-0-0.

c. Student Information System (SIS)

Motion: Thomas von Jess motioned to award the SIS contract to PowerSchool for \$13,865.18. Second: Cindy Burke. Motion passed 5-0-0.

d. Overnight Trips – Update

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Dr. Anderson informed that he experienced the impact on our recent Washington D.C. trip from a student perspective as well as the chaperone perspective. All memories will be held dearly. The administration is committed to do what we can to maintain the status of the trips. We are looking at a blended model of staff and parent chaperones. Middle school teachers have concerns about continuing the trips. We are asking if these trips are curriculum based or just school trips? We also need to make concessions, restructuring and time-changes. We will work to find a way to make concessions about the trip.

Dr. Anderson agreed to communicate information to parents with updates, and to investigate any proposed commitment and cost break-down for a service provider. We will continue to discuss overnight trips next month.

e. Curriculum Coordinator Search

The proposed candidate name will be presented at the next meeting.

7. New Business

a. Award of Bids

i. Painting

Motion: Thomas von Jess motioned to award the painting bid to Caprioli Painting for \$18,000. Second: Gregg Duffy. Motion passed 5-0-0.

ii. Mowing

Motion: Cindy Burke motioned to award the mowing bid to EG Lawn Care for \$7,500 and a 2-year contract for mowing services. Second: Gregg Duffy. Motion passed 5-0-0.

iii. Trash Removal

Motion: Cindy Burke motioned to award the trash removal bid to Waste Management for a 2-year contract for trash removal services as presented. Second: Gregg Duffy. Motion passed 5-0-0.

8. Written Reports

a. Superintendent

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Dr. Sullivan reviewed his written report and reported that the Joint Board Meeting is scheduled for May 9, 2018 at 7:00 p.m. He spoke about the Winnacunnet School Safety High School Presentation recently held. Dr. Sullivan proposed that each SAU21 district to also present their own school safety presentations.

b. Assistant Superintendent

Dr. Cadarette reviewed her written report and informed that two vendors will be present during the May 9th Joint Board meeting to talk about their competency-based learning – professional development programs. More information can be viewed under Curriculum on the SAU #21 Website.

c. Administration Report - Dr. Erik Anderson and Tracey Griffenhagen provided and discussed a written report and informed that staff will be training with the A.L.I.C.E. program on May 2 and reviewed procedures on how the Kindergarteners will start the beginning of the school year for the Board consideration.

d. Financial Report - The Board reviewed the FY2017-18 expenditure report in the Boards packet.

i. Bus Transportation – Fuel Rebate

North Hampton School District will receive a fuel rebate of \$643.50 for the first quarter of 2018.

e. BUDCOM

f. Facilities

The Board reviewed a written facilities report provided by John Gamache.

g. School Nutrition

The Board reviewed a written school nutrition report, and the YTD Department Overview 2017-2018 School Year.

h. Town CIP Committee

i. Winnacunnet Update – The Winnacunnet Principals report is included in the Boards packet.

9. Personnel – deferred to non-public session.

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SEA/SESPA Correspondence

10. Policy

a. First Read – Removal of Policy AE-R - Constitution

The Board Reviewed Removal of Policy AE-R – Constitution for First Read.

11. Signing of the Manifests – The Board members present signed the manifest.

12. Next Meeting Date

a. Monday, May 14, 2018 School Board Retreat

b. Thursday, May 17, 2018 at 7:00 p.m. – Public Hearing and Regular Meeting

Motion: Cindy Burke moved to enter Non-public Session RSA 91-A: 3 II for (e, c) at 9:20 p.m. Second: Gregg Duffy. Motion passed with a roll call vote: 5-0-0.

Submitted by Maureen Hastings, Recording Secretary (Approved May 17, 2018)