

**North Hampton School District**  
**School Board Public Minutes**  
**Thursday, May 17, 2018 at 7:00 p.m.**  
**North Hampton School - Music Room**  
**201 Atlantic Avenue, North Hampton**  
**www.sau21.org**

**The Regular School Board meeting will immediately follow the Public Hearing for the withdrawal of funds from the Special Education Expendable Trust Funds at approximately 7:10 p.m.**

School Board members present: Cindy Burke, Gregg Duffy, and Thomas von Jess.

Administration present: Dr. Ronna Cadarette; Assistant Superintendent, Matt Ferreira; Business Administrator, Dr. Erik Anderson; Principal, and Tracy Griffenhagen; Assistant Principal/Director of Special Services.

Absent: James Sununu, Erin Stanton, and Dr. Robert Sullivan: Superintendent.

At 7:05 p.m., Cindy Burke called the North Hampton School Board Meeting to **order**.

## **2. Approval of Minutes**

Motion: Gregg Duffy moved to approve the April 17, 2018 Public minutes as amended, Non-Public minutes as written, and continued minutes as written. Second: Thomas von Jess. Motion passed 3-0-0.

Amendments include:

Page 2 – a. Board Goals – re-phrase The Board discussed that it would be beneficial to have a professional facilitator to work with the school community to improve the culture and climate.

Page 3 d. Overnight Trips – Update - first paragraph – re-phrase - Middle school teachers have concerns about continuing the trips.

## **3. Correspondence/Commendations**

- ❖ Principal Anderson expressed commendations to Rebecca Jones and the eighth-grade class for tending to the front section of our school and for planting daffodils.
- ❖ Commendations to all the wonderful Talent Show participants for their passion and courage to perform.

**4. Questions / Comments from Those in Attendance** – There were no comments.

## **5. Education Update**

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**a. School Council**

Dr. Anderson informed that the Leadership Council retreat will be held to set goals and to formulate the school improvement plan for next year.

Cindy Burke distributed a teacher survey among the Board to peruse. The survey will be distributed to teachers on Friday, May 18, 2018. The results will then be formulated and presented to the Council and School Board.

**6. Continuing Business**

**a. Board Goals**

The Board agreed to select a board goal meeting date between May 28 through June 4, 2018 at 8:00 a.m. to review goals and to align our goals with SIP (School Improvement Plan).

**b. Overnight Trips**

Principal Anderson discussed:

- ✚ An agenda of the upcoming New York City trip as well as general information about the overnight trips.
- ✚ A parent informational meeting is scheduled on Thursday, May 31 at 6:00 p.m. where we will be looking for parents who would be interested in chaperoning the next year overnight trips.
- ✚ Gathering literature, quotes and information from a travel agent for next year's trips to Merrow Vista, Washington D.C. and New York City.

**c. Facilitator Update**

Principal Anderson presented information about facilitator - Dr. Maura Hart of S.W.I.F.T. (Schoolwide Integrated Framework for Transformation). Dr. Hart is a Technical Assistant Provider at UNH SWIFT Education Center Satellite. The first meetings will be held on June 21st and 22<sup>nd</sup> with June 25<sup>th</sup> as a flex day.

**d. Website Survey**

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Cindy Burke informed that people are interested to know timely school information – calendar, directory, and day to day communication. Our goal is to launch our website by September.

**e. Parent Survey - Update** – Cindy Burke notified that the parent survey will be distributed on June 1, 2018.

**7. New Business**

**a. Withdrawal of Funds from the Special Education Expendable Trust Fund**

Motion: Gregg Duffy motioned to authorize the withdrawal of \$75,000.00 from the Special Education Expendable Trust Fund for unanticipated special education related expenses. Second: Thomas von Jess. Motion passed 3-0-0.

**b. 2018-2019 Lunch Pricing**

Motion: Thomas von Jess motioned to approve a \$0.15 increase for the proposed lunch price of \$2.95 and a \$0.05 increase for the proposed breakfast price of \$1.50 for the 2018-19 school year. Second: Gregg Duffy. Motion passed 3-0-0.

**c. Bus Transportation**

Matt Ferreira informed that the bus transportation contract will end its five-year contract during the 2018-2019 school year. An estimated time-line for the RFP process was presented for the Board to peruse and present feedback and comments.

The Board agreed to peruse the bus transportation contract timeline and present any feedback and comments to Matt Ferreira.

**d. Award of Bids**

**i. Bid Development Library / Music Room Carpet**

Motion: Thomas von Jess motioned to award the Development Library / Music Room Carpet bid to Northeast Flooring Solutions for \$17,200. Second: Gregg Duffy. Motion passed 3-0-0.

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**ii. Security Upgrades**

Motion: Gregg Duffy motioned to award the Security Upgrades bid to Setronics Corp which includes the base bid and alternate #1 for \$18,503. Second: Thomas von Jess. Motion passed 3-0-0.

New Hampshire Infrastructure Fund has awarded 80% reimbursement for this project. The total cost for this project is \$6,503.

**8. Written Reports**

**a. Superintendent**

Dr. Sullivan provided a written report highlighting the current “Juuling” Craze among students which is vaping.

**b. Assistant Superintendent**

Dr. Cadarette discussed that the Joint Board chose Jonathan Vander Els of V & S School Solutions who will assist the SAU #21 Districts to move forward with Competency Based Learning.

**c. Administration Report** - Dr. Erik Anderson and Tracey Griffenhagen provided and reviewed a written report.

 Eighth Grade Graduation is scheduled for Tuesday June 19<sup>th</sup>, 2018.

**d. Financial Report** – Matt Ferreira reviewed the FY2017-18 expenditure report.

**e. BUDCOM** - Cindy Burke informed that a BUDCOM Organization meeting took place and had prepared a proposed schedule for the 2018-2019 budget meetings.

**f. Facilities**

The Board reviewed a written facilities report provided by John Gamache.

**g. School Nutrition**

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The Board reviewed a written school nutrition report, and the YTD Department Overview 2017-2018 School Year.

Paula Field submitted and was rewarded a \$13,000 state funding grant to replace the oven.

The Board expressed appreciation to Paula Field.

**h. Town CIP Committee**

**i. Winnacunnet Update** – Dr. Ronna Cadarette reported that:

- ✚ The Public Secondary Schools Committee voted to accept the Five-Year Progress Report of Winnacunnet High School and to continue the school's accreditations.
- ✚ There is student interest in forming new clubs to the curriculum: American Sign Language, Sustainability Club, Girl-Up, Cryptozoology, and SAFER. More information will be forthcoming.
- ✚ SST Certificate Ceremony is Thursday, May 31<sup>st</sup> at 5:30 p.m.
- ✚ Evening School Graduation is Tuesday, June 5<sup>th</sup> at 6:00 p.m.
- ✚ Scholarship Night is Wednesday, June 6<sup>th</sup> at 7:00 p.m.
- ✚ Senior Banquet is Thursday, June 7<sup>th</sup>
- ✚ Winnacunnet Graduation is Friday, June 8<sup>th</sup> at 6:00 p.m.

**9. Personnel** – deferred to non-public session.

**a. Nomination** – Curriculum Coordinator

**10. Policy** The Board agreed to defer Policy until the June meeting.

**a. First Read – Removal of Policy AE Commitment to Accomplish**

**b. Second Read and Approval – Removal of Policy AE-R – Constitution**

**11. Signing of the Manifests** – The Board members present signed the manifest.

**12. Next Meeting Date** - Thursday, June 21, 2018 at 7:00 p.m.

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Motion: Thomas von Jess moved to enter Non-public Session RSA 91-A: 3 II for (b) at 8:39 p.m. Second: Gregg Duffy. Motion passed with a roll call vote:

Submitted by Maureen Hastings, Recording Secretary (Approved June 21, 2018).