

North Hampton School District
School Board Public Minutes
Thursday, June 21, 2018 at 7:00 p.m.
North Hampton School - Music Room
201 Atlantic Avenue, North Hampton
www.sau21.org

School Board members present: James Sununu; Chair, Cindy Burke; Vice-Chair, Gregg Duffy, and Erin Stanton.

Administration present: Dr. Ronna Cadarette; Assistant Superintendent, Matt Ferreira; Business Administrator, Dr. Erik Anderson; Principal, and Tracy Griffenhagen; Assistant Principal/Director of Special Services.

Absent: Thomas von Jess, and Dr. Robert Sullivan: Superintendent.

At 7:02 p.m., James Sununu called the North Hampton School Board Meeting to **order**.

2. Approval of Minutes

Motion: Cindy Burke moved to approve the May 17, 2018 Public Hearing minutes as written, Public minutes as written, and Non-Public minutes as written. Second: Gregg Duffy. Motion passed 3-0-1. (Abstained: Erin Stanton).

Motion: Cindy Burke moved to approve the June 11, 2018 Retreat as written. Second: Gregg Duffy. Motion passed 4-0-0.

3. Correspondence/Commendations

- Commendations to Dr. Robert Sullivan, Superintendent of the SAU21 for his eight years of service to the North Hampton School District.

Motion: Cindy Burke moved that in honor of Dr. Sullivan's retirement, the Board agreed to donate \$250.00 to a Winnacunnet High School Music Scholarship Fund in recognition of his service to our District. Second Gregg Duffy. Motion passed 4-0-0.

- Commendations to Lauren DeConstant, Rebecca Jones, Dana Hansen-Babyak, Leah O'Hara, Deb Brown, Rya Quinlan, Danielle Brown, Dan Singer and Mary Oliver who had the most involvement with the graduation ceremony.
- Commendations to Charles Brindamour, Jr. on his retirement after 30 years of service as a lunch program director, facilities manager, and a part-time custodian at the North Hampton School.

4. Questions / Comments from Those in Attendance

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- Marsha Robie presented a letter to the Board expressing her concerns about the North Hampton District Middle School combined scheduling of the seventh and eighth grade team, and the school climate.
- Rachel Robie inquired why some of the meetings are recorded and others are not, and in regard to the school climate.
- Perrin Hickey expressed concerns about the school climate of the North Hampton School.

The Board agreed that they will be meeting during the summer.

5. Education Update

a. School Council

Dr. Anderson reviewed the Leadership Team draft of the 2018-2019 School Improvement Plan, that has also been aligned with the draft 2018-2019 School Board Goals. A brief discussion included developmentally appropriate behavior rubrics / measurements, and sexual harassment training.

6. Continuing Business

a. Board Goals

The Board reviewed the 2017-2018 School Board Goals.

b. Transportation RFP

Motion: Cindy Burke moved to approve the proposed bus transportation RFP for 2019-2024 (Five Year Term). Second: Gregg Duffy. Motion passed 4-0-0.

Matt Ferreira agreed to investigate added language in regard to the use of any substance that would impair the ability for a bus driver to drive. It is mandatory for CDL drivers to have random drug tests.

7. New Business

a. 2018-19 School Board Goals

The Board reviewed the 2018-19 School Board Goals. We have designed a new web-site where parent feedback or questions can be sent, and matters can be brought to the Administration and School Board's attention.

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Motion: James Sununu moved to approve the 2018-2019 School Board Goals as written.
Second: Gregg Duffy. Motion passed 4-0-0.

Board Goal 1

In collaboration with the SAU, the School Board will help to ensure the success of the School Improvement plan goal for improving the climate, and culture at North Hampton School by reviewing:

- The baseline climate and culture data.
- The climate and culture strategy and plan, ensuring clear-objectives, an effective action plan and engagement across the greater NHS community.
- Progress of the agreed plan for the facilitator/task force work.
- Progress of the continuing work after the facilitation process is complete.

Board Goal 2

Recognizing that two-way conversation is constrained (in both time and format) at regular monthly School Board meetings, the School Board will work to expand communication outside of regular monthly meetings to provide additional opportunities for community discussion with the board on topics of interest.

Board Goal 3

In conjunction with the School Improvement Plan goal of Understanding Competency Education, the School Board will work with the Administration and the SAU to provide the North Hampton School community background information and learning opportunities around the competency-based education initiatives of North Hampton School and SAU 21.

8. Written Reports

a. Superintendent

i. Federal Grant General Assurances

Matt Ferreira requested the School Board Chair sign the general assurances certification document for Federal Grants in blue ink before June 30, 2018. The SAU #21 Superintendent is also signing the general assurances.

James Sununu, Chair signed the Federal Grant General Assurance Certification Page during the meeting.

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This is a new procedure where administration is obligated to notify the Board of the general assurances, and we are assuring that we are conforming with our policies and conducting an annual audit. This is part of our fiscal control policies.

b. Assistant Superintendent

Dr. Cadarette discussed her written report, included updates with more competency-based learning information (links and drafts for all the competencies), for the Board's perusal, and provided student summer camp offerings.

c. Administration Report - Dr. Erik Anderson and Tracey Griffenhagen provided and reviewed their written report. The middle school overnight trips will continue with a combination of volunteer parent and staff chaperones. Plans are moving forward with the Merrowvista School Trip. New York, and Washington D.C. trips will also be forthcoming.

A survey will be sent to parents for next year overnight trips, asking if they are interested in sending their children on these trips with a combination of parent and staff chaperones. This information will be used to develop trip planning.

d. Financial Report – Matt Ferreira reviewed the FY2017-18 expenditure report.

i. IRS Employer Shared Responsibility Payment (ESRP) Response

Matt Ferreira informed that the IRS insurance penalty has been revoked because we do offer health insurance to our employees. We are exposed and liable for the SESPA/CBA Bargaining that are un-affordable insurance offerings. Expendable Trust Funds may be looked at to cover any future liability.

e. BUDCOM

f. Facilities

The Board reviewed a written facilities report provided by John Gamache.

- **Natural Gas conversion**

- Matt Ferreira informed that Unitil will be starting excavations this coming Monday from the school to the road for a gas line.

g. School Nutrition

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The Board reviewed a written school nutrition report, and the YTD Department Overview 2017-2018 School Year written by Paula Field.

h. Town CIP Committee

i. Winnacunnet Update

- Principal McGowan is proceeding to implement a pilot Calculus BC course for the 2018-2019 school year.
- Principal McGowan's report is provided in the Board's package.

9. Personnel – deferred to non-public session.

a. Nomination (s)

10. Policy

a. First Read – Removal of Policy AE Commitment to Accomplish

The Board discussed that rather than removing Policy AE Commitment to accomplish, we should revise this policy by striking paragraph 4.

The Board agreed to re-address Removal of Policy AE Commitment to Accomplish at the next meeting.

b. Second Read and Approval – Removal of Policy AE-R – Constitution

Motion: James Sununu moved to accept Removal of Policy AE-R – Constitution from the Policy Manual for Second Read and Approval. Second: Gregg Duffy. Motion passed 4-0-0.

11. Signing of the Manifests – The Board members present signed the manifest.

12. Next Meeting Date - The Board agreed to hold a generalized parent forum during the summer. A date will be determined.

Motion: Cindy Burke moved to enter Non-public Session RSA 91-A: 3 II for (a, b) at 8:52 p.m. Second: Gregg Duffy. Motion passed with a roll call vote:

Submitted by Maureen Hastings, Recording Secretary (Approved August 16, 2018)