

South Hampton School Board

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*Kim Molin, Chair
Rebecca Burdick
Nancy Considine*

School Administrative Unit No. 21

November 1, 2017 Minutes

Approved by the Board – December 6, 2017

In Attendance

- School Board members: Kimberly Molin (Chair), Rebecca Burdick, Nancy Considine
- Administration: Dr. Ronna Cadarette (Assistant Superintendent), Kenneth Darsney (Principal), Matt Ferreira (Business manager), Aline Donabedian (Director of Special Services), Emily Kime (School District Clerk)

1. Call to Order – Kim Molin called the meeting to order at 6:36pm.
2. Consideration of the Minutes:
 - a. October 4, 2017 Public (Vote Required) - Nancy Considine made a motion to accept the minutes as written. Rebecca Burdick seconded. Vote 3 – 0 in favor.
 - b. October 23, 2017 Work Session (Vote Required) - Nancy Considine made a motion to minutes as received. Rebecca Burdick seconded. Vote 3 – 0 in favor.
3. Reports:
 - a. Superintendent – The Superintendent report was included in the packet and reviewed. Dr. Cadarette shared that Bullying and Harassment Training is complete; she expressed her gratitude to Aline Donabedian and Mr. Darsney for their assistance in getting this completed.
 - b. Principal – Principal Darsney’s report was included in the packet and reviewed by Mr. Darsney. Dr. Cadarette presented “Competency 101” to the staff. The first round of Parent Conferences have taken place and were well attended; Mr. Darsney expressed his gratitude to Ms. Jones for her help facilitating the scheduling of these conferences.
 - c. Board – The School Board letter will be sent to the community this month.
 - d. Finance – The report was in the packet and was reviewed by Matt Ferreira. There are no significant changes in expenditures since last month. The revenue report was included in the packed and revenue is being received as expected.
 - e. Facilities – Minor changes as recommended by Primex have been completed (increasing the amount of bark mulch on the playground) with the exception of the replacement of the metal slide. Preliminary quotes are being received for the replacement of this slide.
 - f. Board Goals Update – Reviewed.
 - g. Other – Nothing to report.

4. Questions and Comments from Those in Attendance – None.
5. Continuing Business
 - a. Principal Search Process Update – Dr. Cadarrette shared drafts of the job description and the search process timeline; these were reviewed. The Board will work to revise the job description. There will be a community input session held on 11/14/2017 from 7pm to 8:15pm, soliciting desired characteristics in the new Principal. Mr. Darsney will announce the session date and time.
 - b. Superintendent Search Update – NESDEC conducted focus groups, the results of the findings will be reviewed at a Joint Board Meeting scheduled for Thursday, November 2.
6. New Business
 - a. District Goal – Dr. Cadarrette reviewed the District Goal, “SAU21 Districts will develop a fully-aligned competency-based curriculum across disciplines by collaborating and communicating with stakeholders as measured by completed common assessments, rubrics, and reporting tools to advance student learning within a growth model by June, 2020.”
 - b. Vertical Team Schedule - Dr. Cadarrette reports this has concluded successfully.
7. Personnel – Nothing to report.
8. Policy –
 - a. First Read JICI – Reviewed, to be brought forward to next meeting for second read.
 - b. Second Read and Approval IJOA-R2 – Reviewed, to be brought forward to next meeting.
9. Other – None.
10. Signing of the Manifests – Signed.
11. Next Meeting Date: December 6, 2017.
12. Non-Public – None needed.
13. Adjourn – At 7:30 Kim Molin made a motion to adjourn. Nancy Considine seconded. Vote 3 – 0 in favor.

Respectfully submitted,

Colleen Callahan, School Board Secretary